REQUEST FOR PROPOSALS

for

EMERGENCY RENTAL ASSISTANCE CASE MANAGEMENT SERVICES

ADDENDUM I

RFP 002-2022-STT/STX

Issue date:
February 22, 2022

Submittal deadline:
March 15, 2022

Contact person:
Nicole Roberts
Procurement/Contract Officer
nroberts@vihfa.gov
(340) 777-4432 ext. 4227
https://www.vihfa.gov/procurement/solicitation

Unlocking the Door to Affordable Housing
This addendum is issued to modify the previously issued RFP document and/or given for informational purposes and is hereby made a part of the RFP document. The Respondent must acknowledge the receipt of any and all addenda by completing in the RFP Cover Letter, Enclosure Document A. The following sections are hereby amended/added:

- **13.0 SCHEDULE**

The following dates are proposed by VIHFA. The deadlines associated with this RFP are amended as follows:

<table>
<thead>
<tr>
<th>RFP SCHEDULE</th>
<th>DATES</th>
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<tbody>
<tr>
<td>RFP Release Date</td>
<td>February 22, 2022</td>
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<tr>
<td>RFP Deadline for Questions</td>
<td>February 28, 2022</td>
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<tr>
<td>RFP Questions Responses Deadline</td>
<td>March 4, 2022</td>
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<td>NEW Questions Responses Deadline</td>
<td>March 15, 2022</td>
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<tr>
<td>Proposal Submission Deadline</td>
<td>March 15, 2022</td>
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<tr>
<td>NEW Proposal Submittal Deadline</td>
<td>March 25, 2022</td>
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The VIHFA reserves the right to change RFP Schedule by issuing an Addendum at any time.

- **15.0 DELIVERY OF BID PACKAGES**

All responses to this RFP are to be submitted no later than **2:00 p.m. on March 25, 2022**.

Bid Packages must be submitted via email procurement@vihfa.gov. The VIHFA will not consider fax submission of a bid or email submissions received after the deadline and submissions submitted to the wrong email address.

The email subject line must be clearly marked “RFP BID – Emergency Rental Assistance Case Management Services”. The VIHFA will log all received bid packages with the date and time of receipt. Bids received after the deadline will be considered LATE and will not be opened or considered.