



**VIRGIN ISLANDS  
HOUSING FINANCE AUTHORITY**  
**Community Development Block Grant – Disaster Recovery Program**  
**3438 Kronprindsens · GERS Complex 1<sup>st</sup> Floor · Suite 4**  
**St. Thomas · U. S. Virgin Islands · 00802-6447**  
**Telephone (340) 777-4432 · Fax (340) 775-7913**

**Request for Proposal – RFP 008-2021-DR-STT/STX**  
**Community Development Block Grant Disaster Recovery (CDBG-DR) Program**

The Virgin Islands Housing Finance Authority (“VIHFA”) is soliciting proposals from qualified licensed firms or individual (“Respondents”) to provide Construction Management (Staff Augmentation) Services in connection with its administration of U.S. Department of Housing and Urban Development (“HUD”) Community Development Block Grant - Disaster Recovery (“CDBG-DR”) funds. Beginning on Wednesday, August 25, 2021, bid packages are available for download on <https://www.cdbgdr.vihfa.gov>. Bids will be due on Thursday, September 23, 2021 at 4:00 p.m. via email at [procurement@vihfa.gov](mailto:procurement@vihfa.gov).

The process for the selection of the disaster recovery construction management services will be in accordance with the procurement requirement of VIHFA CDBG-DR Program procurement policies. All responses will be evaluated in accordance with the selection criteria and point systems identified in the Request for Proposals.

A virtual pre-proposal conference will be held on Wednesday, September 1, 2021 at 2:00 p.m. Atlantic Standard Time (AST). You may join the meeting at <https://us02web.zoom.us/j/89440757349> Meeting ID: 894 4075 7349 All interested firms are invited to attend.

Inquiries about the project may be directed to Nicole Roberts, at (340)-777-4432 ext. 4227 or [nroberts@vihfa.gov](mailto:nroberts@vihfa.gov) by September 8, 2021. Answers to the questions will be posted on VIHFA website ([www.vihfa.gov](http://www.vihfa.gov)) by September 15, 2021. VIHFA reserves the right to accept or reject any and all proposals.

  
Daryl Griffith,  
Executive Director

## AD appearance dates:

1<sup>st</sup> ad appearance Wednesday, August 25, 2021

2<sup>nd</sup> ad appearance Tuesday, August 31, 2021

3<sup>rd</sup> ad appearance Wednesday, September 8, 2021

4<sup>th</sup> ad appearance Tuesday, September 14, 2021