AMENDMENT NO. II

PROFESSIONAL SERVICES CONTRACT

between

the VIRGIN ISLANDS HOUSING FINANCE AUTHORITY

and

QUALITATIVE SYSTEMS, LLC

This Amendment ("Amendment") is made this 28th day of February, 2020 by and between the Virgin Islands Housing Finance Authority ("VIHFA") and Qualitative Systems, LLC ("Qualitative").

WHEREAS, "VIHFA" and Qualitative entered into a professional services contract for an upgrade and customization services of the SAP system for the Community Development Block Grant Disaster Recovery ("CDBG-DR") program; and

WHEREAS, Appendix B: Project Budget, Paragraph "d" entitled "Travel Expenses" states "Travel expenses will be billed as follows: In instances where contractor is working for multiple agencies on island, travel expenses for air fare, hotel, rental cars and taxi's will be split between the clients based on the percentage of resource hours allocated to each agency. A $95.00 per day Per-Diem will be billed for each"; and

WHEREAS, whereas the GSA 2020 per diem rate for the United States Virgin Islands is seasonal with the current rates set at $110.00 (St. Thomas); $113.00 (St. John) and $116.00 (St. Croix); and

WHEREAS, the GSA 2020 lodging rate for the United States Virgin Islands is seasonal with the current rates set at $339.00 (St. Thomas); $230.00 (St. John) and $299.00 (St. Croix); and

WHEREAS, the Parties wish to amend the contract to cap travel costs at the stated GSA rates for both per diem and lodging.

NOW THEREFORE, in consideration of the mutual covenants herein contained, and intending to be legally bound by this Agreement, the parties hereto do covenant and agree as follows:

Section 1: Appendix B: Project Budget, Paragraph "d" is deleted in its entirety and amended to read as follows: "Travel expenses will be billed as follows: In instances where contractor is working for multiple agencies on island, travel expenses for air fare, hotel, rental cars and taxi's will be split between the clients based on the percentage of resource hours allocated to each agency. Per-Diem and Lodging will follow applicable U.S. Government Services Administration (GSA) rates for the area.

Section 2: All other requirement and provisions of Agreement between the VIHFA and Qualitative (Contract No.: 2019-CDBG-DR-007), dated the 18th of October 2019, shall remain in full force and effect.
WITNESSES:

Pat Davis

Alless

DATE: 2/29/20

QUALITATIVE SYSTEMS LLC

Ronald D. Sicard

DATE: _/__/_

Reviewed for Legal Sufficiency:

Denise Rhymer, Esq.

Dated: 21st day of February, 2020

VIRGIN ISLANDS HOUSING FINANCE AUTHORITY

Daryl Griffith, Executive Director

DATE: 2/28/2020