

## **AMENDMENT NO. 3**

**PROFESSIONAL SERVICES CONTACT**  
**between**  
**the VIRGIN ISLANDS HOUSING FINANCE**  
**AUTHORITY**  
**and**  
**ISLAND SERVICES GROUP, LLC**

This Third Amendment (“Amendment”) is made this 13 day of October, 2021 by and between the Virgin Islands Housing Finance Authority (“VIHFA”) and Island Services Group, LLC (“ISG”).

**WHEREAS**, on or about January 27, 2021, VIHFA and ISG entered into a professional services contract (2021-CDBG-DR-01) to provide warehouse management services; and

**WHEREAS**, per Amendment 1, the contract price was corrected per Board Resolution 020-2020 and the deliverables amended; and

**WHEREAS**, per Amendment 2, additional personnel and/or equipment were needed to assist with moving materials from Sunshine Mall to Alexander Henderson School; and

**WHEREAS**, the estimated time to complete the move was thirty (30) days; and

**WHEREAS**, due to inclement weather delays and difficulty of moving some of the insulation materials, additional time of two weeks is required to move the remaining materials to Alexander Henderson School; and

**WHEREAS**, an Appendix A-2 is added to reflect the additional time and breakdown for the additional costs.

**NOW THEREFORE**, in consideration of the mutual covenants herein contained, and intending to be legally bound by this Agreement, the parties hereto do covenant and agree as follows:


**Section 1:** Paragraph 3 is amended to change the compensation from an amount not to exceed “Four Million Three Hundred Nineteen Thousand Eight Hundred and Sixteen Dollars and Fifty Cents (\$4,319,816.50)” to read an amount not to exceed Four Million Four Hundred Twenty-Three Thousand Six Hundred and Forty-Four Dollars and Fifty Cents (\$4,423,644.50).


**Section 2:** An Appendix A-2 is added to reflect the breakdown in additional time and costs.

**Section 3:** All other requirements and provisions of the Agreement between the VIHFA and ISG (Contract No.: 2021-CDBG-DR-01), dated the 27th of January 2021, including all amendments, shall remain in full force and effect.

**NOW THEREFORE**, in consideration of the mutual covenants herein contained, and intending to be legally bound by this Agreement, the parties hereto do covenant and agree as follows:

**WITNESSES:**

  
Signature (1)

  
Signature (2)

**CONTRACTOR:**

**ISLAND SERVICES GROUP, LLC.**

  
Morris Anselmi, Managing Partner


DATE: 10/13/2021

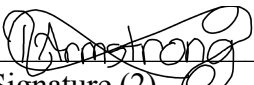
Reviewed for Legal Sufficiency:

  
Denise Rhymer, Esq.

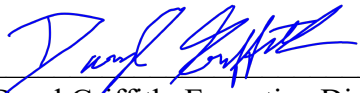
Dated: 14th day of October, 2021

**WITNESSES:**

  
Signature (1)

  
Signature (2)

**VIRGIN ISLANDS HOUSING  
FINANCE AUTHORITY**

  
Daryl Griffith, Executive Director

DATE: 10/18/2021

## APPENDIX A-2: Pricing Schedule

### AMENDMENT FOR WAREHOUSE RELOCATION SERVICES COST PROPOSAL AT 60 HOURS PER WEEK

#### Section 1 - Staff

Position	Employee Hours	Site	# of Staff	Hourly Rate	Estimated Hours per Week	Weeks	Estimated Total
<b>Shipping and Receiving Associates</b>			<b>2</b>			<b>2 weeks</b>	<b>\$ 8,000</b>
Regular		Alexander Henderson Elementary	1	\$ 40	40	2 weeks	\$ 3,200
Overtime		Alexander Henderson Elementary (Overtime)	1	\$ 60	20	2 weeks	\$ 2,400
Overtime Current Staff		Sunshine Mall (Overtime)	1	\$ 60	20	2 weeks	\$ 2,400
<b>Forklift Driver/Operator</b>			<b>5</b>			<b>2 weeks</b>	<b>\$ 31,000</b>
Regular		Alexander Henderson Elementary	2	\$ 50	40	2 weeks	\$ 8,000
Overtime		Alexander Henderson Elementary (Overtime)	2	\$ 75	20	2 weeks	\$ 6,000
Regular		Sunshine Mall	2	\$ 50	40	2 weeks	\$ 8,000
Overtime		Sunshine Mall (Overtime)	2	\$ 75	20	2 weeks	\$ 6,000
Overtime Current Staff		Sunshine Mall (Overtime)	1	\$ 75	20	2 weeks	\$ 3,000
<b>Ground Safety Spotter</b>			<b>5</b>			<b>2 weeks</b>	<b>\$ 28,000</b>
Regular		Alexander Henderson Elementary	2	\$ 40	40	2 weeks	\$ 6,400
Overtime		Alexander Henderson Elementary (Overtime)	2	\$ 60	20	2 weeks	\$ 4,800
Regular		Sunshine Mall	3	\$ 40	40	2 weeks	\$ 9,600
Overtime		Sunshine Mall (Overtime)	3	\$ 60	20	2 weeks	\$ 7,200
<b>Warehouse Manager</b>			<b>1</b>			<b>2 weeks</b>	<b>\$ 3,600</b>
Overtime Current Staff		Sunshine Mall (Overtime)	1	\$ 90	20	2 weeks	\$ 3,600
<b>SUBTOTAL</b>			<b>13</b>				<b>\$ 70,600</b>

#### Section 2 - Equipment

Description	Site	Unit	Rate	Estimated Total
<b>Equipment</b>		<b>8</b>	<b>\$ 16,614</b>	<b>2 weeks \$ 33,228</b>
Telescopic Forklift (8k) fuel included	Alexander Henderson Elementary	1	\$ 5,000	2 weeks \$ 10,000
Light Towers fuel included	Alexander Henderson Elementary	3	\$ 1,288	2 weeks \$ 7,728
Overtime for Forklift (9k) plus fuel	Alexander Henderson Elementary (Overtime)	1	\$ 875	2 weeks \$ 1,750
Telescopic Forklift (8k) fuel included	Sunshine Mall	1	\$ 5,000	2 weeks \$ 10,000
Overtime for Telescopic Forklift (10k) plus fuel	Sunshine Mall (Overtime)	1	\$ 1,250	2 weeks \$ 2,500
Overtime for Forklift (6k) plus fuel	Sunshine Mall (Overtime)	1	\$ 625	2 weeks \$ 1,250
<b>SUBTOTAL</b>		<b>8</b>		<b>\$ 33,228</b>

<b>TOTAL</b>	<b>\$ 103,828</b>
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Contractor shall invoice for the items outlined above as follows, not to exceed the total amount per the Project Budget.

a) Section 1: Personnel costs to be billed on an hourly basis x rate (per personnel).

Documentation: Timesheets indicating Name of Person, Title/Labor category, hours worked (by day), bill rate and description of work provided.

b) Section 2: Equipment and Cleaning costs to be billed as actual costs incurred.

Documentation: Invoices & other supporting documentation to demonstrate actual costs incurred.