

AMENDMENT NO. 2

PROFESSIONAL SERVICES CONTACT
between
the VIRGIN ISLANDS HOUSING FINANCE
AUTHORITY
and
ISLAND SERVICES GROUP, LLC

This Second Amendment (“Amendment”) is made this ~~11~~¹⁴20th day of August, 2021 by and between the Virgin Islands Housing Finance Authority (“VIHFA”) and Island Services Group, LLC (“ISG”).

WHEREAS, on or about January 27, 2021, VIHFA and ISG entered into a professional services contract (2021-CDBG-DR-01) to provide warehouse management services; and

WHEREAS, per Amendment 1, the contract price was corrected per Board Resolution 020-2020 and the deliverables amended; and

WHEREAS, VIHFA is required to move the lumber yard from its current location at the Sunshine Mall on St. Croix; and

WHEREAS, VIHFA is estimating that it may take approximately thirty (30) days to move all the materials from Sunshine Mall to the new storage site at Alexander Henderson School; and

WHEREAS, VIHFA will require additional Warehouse Management personnel and/or equipment to assist with the loading and offloading of the materials during that thirty (30) days period; and

WHEREAS, the estimated cost for the additional personnel and equipment is Two Hundred Fifty-Six Thousand Seven Hundred Thirty Dollars (\$256,730.00); and

WHEREAS, ISG was also tasked with debris removal, pressure washing, cleaning and general moving of office furniture to the new site and the estimated costs for those services were Sixteen Thousand Dollars Nine Hundred Eighty-Six Dollars and Fifty Cents (\$16,986.50), per Change Order No. 1; and

WHEREAS, the parties wish to amend the contract compensation to increase it by an additional Two Hundred Seventy-Three Thousand Seven Hundred Sixteen Dollars and Fifty Cents (\$273,716.50); and

WHEREAS, an Appendix A-1 is added to reflect the breakdown for the additional costs.

NOW THEREFORE, in consideration of the mutual covenants herein contained, and intending to be legally bound by this Agreement, the parties hereto do covenant and agree as follows:


Section 1: Paragraph 3 is amended to change the compensation from an amount not to exceed “Four Million Forty-Three Thousand and One Hundred Dollars (\$4,043,100)” to read an amount not to exceed Four Million Three Hundred Nineteen Thousand and Eight Hundred and Sixteen Dollars and Fifty Cents (\$4,319,816.50).

Section 2: An Appendix A-1 is added to this amendment to outline the "Pricing Schedule".

Section 3: All other requirements and provisions of the Agreement between the VIHFA and ISG (Contract No.: 2021-CDBG-DR-01), dated the 27th of January 2021, including all amendments, shall remain in full force and effect.

WITNESSES:


Signature (1)


Signature (2)

CONTRACTOR:

ISLAND SERVICES GROUP, LLC.


Morris Anselmi, Managing Partner


DATE: 8/11/2021

Reviewed for Legal Sufficiency:


Denise Rhymor, Esq.

Dated: 11th day of August, 2021

WITNESSES:


Signature (1)


Signature (2)

**VIRGIN ISLANDS HOUSING
FINANCE AUTHORITY**


Daryl Griffith, Executive Director

DATE: 08/20/2021

APPENDIX A-1: PRICING SCHEDULE

Position	Site	# of Staff	Hourly Rate	Estimated Hours per Week	Estimated Timing	Estimated Total
Section 1						
Warehouse Manager Overtime	Sunshine Mall	1	\$90.00	32	4 weeks	\$ 11,520
Shipping and Receiving Associate - Regular	Alexander Henderson Elem.	1	\$40.00	40	4 weeks	\$ 6,400
Shipping and Receiving Associate – Overtime	Alexander Henderson Elem.	1	\$60.00	32	4 weeks	\$ 7,680
Shipping and Receiving Associate – Overtime	Sunshine Mall	1	\$60.00	32	4 weeks	\$ 7,680
Forklift Driver/Operator Regular	Alexander Henderson Elem	2	\$50.00	40	4 weeks	\$ 16,000
Forklift Driver/Operator Overtime	Alexander Henderson Elem	2	\$75.00	32	4 weeks	\$ 19,200
Forklift Driver/Operator Regular	Sunshine Mall	2	\$50.00	40	4 weeks	\$ 16,000
Forklift Driver/Operator Overtime	Sunshine Mall	2	\$75.00	32	4 weeks	\$ 19,200
Forklift Driver/Operator Overtime	Sunshine Mall	1	\$75.00	32	4 weeks	\$ 9,600
Ground Safety Spotter Regular	Alexander Henderson Elem	2	\$40.00	40	4 weeks	\$ 12,800
Ground Safety Spotter Overtime	Alexander Henderson Elem	2	\$60.00	32	4 weeks	\$ 15,360
Ground Safety Spotter Regular	Sunshine Mall	3	\$40.00	40	4 weeks	\$ 19,200
Ground Safety Spotter Overtime	Sunshine Mall	3	\$60.00	32	4 weeks	\$ 23,040
SUBTOTAL						\$ 183,680
Section 2						
Equipment		Unit				Estimated Total
*Telescopic Forklift (8k) fuel included	Alexander Henderson Elem	1	\$ 5,000	N/A	4 weeks	\$ 20,000
Light Towers fuel included	Alexander Henderson Elem	3	\$ 1,288	N/A	4 weeks	\$ 15,450
Forklift (9k) Overtime fuel included	Alexander Henderson Elem	1	\$ 1,400	N/A	4 weeks	\$ 5,600
*Telescopic Forklift (8k) fuel included	Sunshine Mall	1	\$ 5,000	N/A	4 weeks	\$ 20,000
Telescopic Forklift (10k) fuel included	Sunshine Mall	1	\$ 2,000	N/A	4 weeks	\$ 8,000

Overtime						
Telescopic Forklift (6k) fuel included Overtime	Sunshine Mall	1	\$ 2,000	N/A	4 weeks	\$ 4,000
SUBTOTAL – Operations						\$ 73,050
Section 3						
Cleaning and Moving Services	Alexander Henderson Elem					\$ 16,986.50
TOTAL						\$ 273,716.50

*Additional equipment not covered under the original contract to be utilized only for the 30-day period.

Contractor shall invoice for the items outlined above as follows, not to exceed the total amount per the Project Budget.

a) Section 1: Personnel costs to be billed on an hourly basis x rate (per personnel).

Documentation: Timesheets indicating Name of Person, Title/Labor category, hours worked (by day), bill rate and description of work provided (to potentially include applicant identifier).

b) Section 2: Equipment and Cleaning costs to be billed as actual costs incurred.

Documentation: Invoices & other supporting documentation to demonstrate actual costs incurred.