



**VIRGIN ISLANDS
HOUSING FINANCE AUTHORITY**
Community Development Block Grant – Disaster Recovery Program
3438 Kronprindsens · GERS Complex 1st Floor · Suite 4
St. Thomas · U. S. Virgin Islands · 00802-6447
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Request for Proposal – RFP 008-2019-DR-STT/STX
Community Development Block Grant Disaster Recovery (CDBG-DR) Program

The Virgin Islands Housing Finance Authority (“VIHFA”) is soliciting proposals from qualified and licensed firms (“Respondents”) to provide Warehouse Management Services managing building materials for the portfolio of housing programs. Bid documents may be obtained from the CDBG-DR Procurement/Contract Officer located at #3438 Kronprindsens Gade, GERS Complex 1st Floor – Suite 4, St. Thomas, VI 00802; (340) 777-4432 ext. 4226; nroberts@vihfa.gov, beginning on Monday, May 6, 2019 from 8:00 am to 4:00 pm. Bids will be received until Tuesday, June 4, 2019 at 4:00 pm at #3438 Kronprindsens Gade, GERS Complex 1st Floor – Suite 4, St. Thomas, VI 00802. This package defines the scope of services to be performed by the selected firm.

The process for the selection of the disaster recovery warehouse management services will be in accordance with the procurement requirement of VIHFA CDBG-DR Program procurement policies. All responses will be evaluated in accordance with the selection criteria and point systems identified in the Request for Proposals.

A pre-proposal conference and site visit will be held on St. Thomas, Thursday, May 16, 2019 at 10:00 a.m. at the Virgin Islands Housing Finance Authority Office, #3202 Demarara Plaza - Suite 200 and another pre-proposal conference and site visit will be held on St. Croix, Friday, May 17, 2019 at 10:00 a.m. at the Virgin Islands Housing Finance Authority Office, #100 Lagoon Complex - Suite 4, Frederiksted, St. Croix, VI. All interested firms are invited to attend.

Inquiries about the project may be directed to Nicole Roberts, at (340)-777-4432 ext. 4226 or nroberts@vihfa.gov by May 23, 2019. Answers to the questions will be posted on VIHFA website (www.vihfa.gov) by May 30, 2019. VIHFA reserves the right to accept or reject any and all proposals.

Daryl Griffith,
Executive Director

AD appears in **St. Croix Avis**

1st ad appears Monday, May 6, 2019

2nd ad appears Thursday, May 9, 2019

3rd ad appears Thursday, May 16, 2019

4th ad appears Friday, May 17, 2019

5th ad appears Wednesday, May 22, 2019

6th ad appears Tuesday, May 28, 2019